

ALBERTA TABLE TENNIS ASSOCIATION (ATTA)

DIRECTOR & PRESIDENT CODE OF CONDUCT

(AGM / Nomination Use)

(October 2025)

Purpose

This Code of Conduct sets out the standards of behavior and responsibility expected of all Directors and Officers of the Alberta Table Tennis Association (“ATTA”). It is intended to protect the integrity, governance stability, and legal standing of the Association.

1. Fiduciary Duty

Directors and Officers shall:

- Act honestly, in good faith, and in the best interests of ATTA
- Exercise the care, diligence, and skill of a reasonably prudent person
- Place the interests of ATTA above personal, regional, or individual interests

2. Collective Responsibility

Directors and Officers shall:

- Respect that the Board speaks with one voice
- Support lawfully made Board decisions, regardless of personal disagreement
- Refrain from actions that undermine Board authority or continuity

3. Governance and Legal Compliance

Directors and Officers shall:

- Comply with ATTA’s bylaws, policies, and procedures
- Act in accordance with the Alberta Societies Act and other applicable laws
- Respect and follow legal advice obtained on behalf of ATTA
- Support Board-approved legal proceedings and risk-management actions

4. Confidentiality

Directors and Officers shall:

- Maintain confidentiality of Board discussions, legal matters, and sensitive information
- Not disclose or use confidential information for personal or external purposes
- Continue confidentiality of obligations after leaving office

5. External Communications

Directors and Officers shall:

- Communicate externally on behalf of ATTA only when authorized
- Ensure communications with members, stakeholders, and governing bodies are accurate, respectful, and consistent with Board positions
- Avoid public commentary that could reasonably harm ATTA's reputation or legal interests

6. Conflict of Interest

Directors and Officers shall:

- Disclose any actual, potential, or perceived conflicts of interest
- Refrain from influencing decisions where a conflict exists
- Follow ATTA's conflict-of-interest statements in its bylaws and policies, and recusal procedures

7. Commitment to Office

Directors and Officers shall:

- Be prepared to serve their full term, subject to unforeseen circumstances
- Remain engaged and fulfill responsibilities during periods of dispute, transition, or legal complexity
- Act to ensure continuity and stability of ATTA operations

8. Conduct and Respect

Directors and Officers shall:

- Treat fellow directors, staff, volunteers, and members with respect
- Engage in disagreement constructively and professionally
- Avoid conduct that could bring ATTA into disrepute