

ALBERTA TABLE TENNIS ASSOCIATION (ATTA)
ADMINISTRATIVE REVIEW STATUS – GOVERNANCE POLICY
(March 2026)

Purpose

This policy establishes a temporary administrative status that may be applied to Affiliate Clubs when circumstances arise that could disrupt the orderly administration of the Alberta Table Tennis Association (“ATTA”). The purpose of this status is to ensure that ATTA operations, competitions, and governance processes continue in a stable and fair manner.

This policy is adopted pursuant to the Board’s authority under Article IV of the ATTA Bylaws (June 2025).

1. Definition

Administrative Review Status is a temporary administrative designation applied to an Affiliate Club when the Board determines that governance disputes, operational concerns, or other circumstances require the Board to review the club’s relationship with the Association.

Administrative Review Status is not a disciplinary sanction and does not constitute suspension or expulsion of a member.

2. Circumstances for Application

The Board may place an Affiliate Club under Administrative Review Status where the Board reasonably determines that such action is necessary to:

- maintain the orderly administration of ATTA programs and governance
- prevent disruption to competitions, events, or Association activities
- review compliance with ATTA bylaws, policies, or procedures
- ensure that disputes involving the Association do not interfere with ongoing operations

3. Temporary Regulation of Affiliate Privileges

While under Administrative Review Status, the Board may regulate certain affiliate privileges including:

- eligibility to host ATTA-sanctioned competitions or tournaments
- eligibility to participate in ATTA development programs or initiatives

- participation of club representatives on ATTA committees, officials nominations, or working groups
- use of ATTA logos, branding, or official representation in communications related to ATTA governance

These measures are temporary and intended solely to protect the stability and integrity of the Association's operations.

4. Membership Rights

Administrative Review Status does not affect the rights of individual members in good standing, as defined in the ATTA Bylaws.

Individual members retain their rights in accordance with the bylaws unless otherwise addressed through the disciplinary procedures set out in Sections 2.06–2.08 of the Bylaws.

5. Communication Protocol

During periods when a club is under Administrative Review Status, governance-related communications between the club and the Association shall be conducted through designated ATTA representatives or legal counsel.

6. Review and Removal

Administrative Review Status shall be reviewed periodically by the Board.

The Board may remove the designation when it determines that the circumstances requiring review have been resolved.

7. Good Faith Governance

This policy is intended to support responsible governance and operational continuity of the Association and shall be applied in a fair, transparent, and reasonable manner consistent with the ATTA Bylaws

8. Administrative Nature of the Policy

Administrative Review Status is an operational governance measure adopted by the Board pursuant to its authority under Article IV of the ATTA Bylaws to manage and oversee the affairs of the Association.

The application of Administrative Review Status:

- does not constitute disciplinary action, suspension, or expulsion of a member;

- does not affect the rights of individual members in good standing unless disciplinary procedures under Sections 2.06–2.08 of the ATTA Bylaws are separately invoked; and
- is intended solely to allow the Board to regulate affiliate privileges and administrative relationships with affiliated clubs in order to maintain the orderly operation of the Association.

Nothing in this policy limits the Board’s authority to take disciplinary action in accordance with the procedures set out in the ATTA Bylaws where conduct detrimental to the Association is established.